

3 September 2019

Dear Parents/Carers,

Re: Student Rewards and Behaviour

I hope that you have enjoyed a restful and rewarding summer break and that your daughters and sons are excited about their return to TFHS on Thursday.

In order to ensure that every student at TFHS is empowered to achieve their full potential we have reviewed and updated our rewards and behaviour policies (please see attached overview).

It is our intention to reward those students who work hard, improve and who care about the learning of others. We believe that the right to learn is a basic civil right and that all students have a responsibility to support the learning of their class mates. If all students fulfil their responsibility to each other they will be able to experience more high challenge lessons that will improve their progress and outcomes at the end of year 11.

Please read through the details of the new TFHS Rewards System and Behaviour for Learning expectations. It would be very beneficial if you could discuss these changes with your son or daughter. The changes will also be explained in the first leadership assembly of the year on Thursday 5th September.

Under the new protocols any student who receives a Level 2 behaviour sanction will be issued with a 15 minute detention at the end of that same day. Two level 2 warnings in the same week will lead to a one hour detention on Friday with a member of the Senior Leadership Team (SLT).

We would very much appreciate your support with these new arrangements and expect that only a very small number of students will be subject to these sanctions.

Please would you complete and return the permission slip below and return it to school by the end of Friday 6th September? Printed versions of this letter will be available from the school reception or we are happy to accept your permission by e-mail (please e-mail sue.frowen@foresthigh.org.uk).

Yours sincerely

John Whitehead, Headteacher

✂.....

AFTER SCHOOL DETENTION PERMISSION SLIP **Student Name** _____

Year Group

I give permission for my child to attend same day 15 min detentions and SLT detentions on Friday afternoons / Saturday mornings if required.

Parent Name Parent Signature.....

Date



The Forest High School is sponsored by South Gloucestershire and Stroud College (SGS) through the SGS Academy Trust



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The Forest High School Reward System – 2019-20

INDIVIDUAL STUDENTS: TYPES OF REWARD & RECOGNITION	
Reward	Reason/What for
House Point	For demonstrating one of our Core Values: Staff will aim to give out House Points every lesson.
Tutor/ Head of House/Deputy HoH to Contact Home	For consistently working hard or for an exceptional piece of work. Department/House to decide if this will be in the form of postcard, letter, certificate or phone call.
House Student of the Month	Subjects to nominate their student of the month (one from each House) consistently showing an excellent attitude or for outstanding work/progress/achievements
House Colours for subjects	Given to nominated students for demonstrating consistently throughout the year outstanding behaviours in all Core Values for that subject and/or outstanding achievement.

The Forest High School Levels linked to Behaviour - 2019-20

<p>LEVEL 1</p> <p>Recorded Warning</p>	<p>Level 1 - Disruptive Behaviour (talking instead of listening, persistent/disruptive calling out, interrupting others, distracting others, being uncooperative, inappropriate language, silly behaviour)</p> <p>Level 1 - Inadequate work (Not completing the required standard of work)</p> <p>Level 1 - Mobile phone (phone to be confiscated until end of day)</p> <p>Level 1 - Eating/chewing</p> <p>Level 1 - Other minor behaviour (please provide detail)</p> <p>Level 1 - Wearing Uniform Incorrectly (e.g. skirt rolled up, hair down, jewellery, scarf, nail varnish and any other item that can be easily adjusted/removed).</p> <p>Level 1 - Organisation/Minor missing equipment (Minor missing equipment e.g. pen, textbook)</p> <p>Level 1 - Arrive late to lesson</p>
<p>LEVEL 2</p> <p>15 min Detention that Day</p> <p>students will be told they have a detention that day and why. Parents will receive a text message asap</p>	<p>Level 2 - Two warnings (i.e. two Level 1s) in one lesson (please provide detail)</p> <p>Level 2 - Disrespectful Behaviour (arguing/answering back, refusal to follow instructions or disrespect to others)</p> <p>Level 2 - Wrong Uniform (without a note/genuine reason e.g. trainers, wrong tights, trousers or items that needs to be lent out. Students will be given a uniform card if the issue can't be rectified that day.</p> <p>Level 2 - Missing Essential Equipment (without a note/genuine reason, that stops a student from fully taking part e.g. PE kit, food ingredients, specific book needed for lesson)</p> <p>Level 2 - No Homework (without a note/genuine reason)</p> <p>Level 2 - Arrive late to school (without a genuine reason)</p>
<p>LEVEL 3</p> <p>Removal from lesson & 1 hr SLT Detention on Fridays after school</p>	<p>Level 3 - Three warnings (i.e. three Level 1s) in one lesson (please provide detail)</p> <p>Level 3 - Continual Disrespectful Behaviour (please provide detail)</p> <p>Level 3 - Failure to attend a Level 2 detention</p>
<p>LEVEL 4</p> <p>Removal from lesson & SLT Saturday Detention 9am -11am</p>	<p>Level 4 - Truancy (please provide detail)</p> <p>Level 4 - Derogatory language (please provide detail)</p> <p>Level 4 - Refusal to be removed (please provide detail)</p> <p>Level 4 - Failure to attend a Level 3 detention</p> <p>Level 4 - Other (please provide detail)</p>
<p>STAGE SYSTEM</p>	<p>All other serious behaviours - see Stage System on next page</p>

TFHS STAGE SYSTEM

The Stage System is in place to address **consistent inappropriate behaviour** and **more serious behaviours** not listed in the Levels System. If behaviour significantly improves over a period of time then students may expect to move back down one Stage.

Sanction	Evidence	Suggested Actions
FIXED TERM EXCLUSION (FTE)	<ul style="list-style-type: none"> Fighting, reckless behaviour. Continually refusing to obey instructions. Other serious acts. 	<p>Reintegration meeting with parent, student and Headteacher. Contract agreed. Placed on relevant Stage</p>
STAGE A	<ul style="list-style-type: none"> A one off incident or 1 Fixed Term Exclusion. Uncooperative behaviour in Reset. Sent to Reset 2 times in one term. A high number of behaviour points in one term. A high number of behaviour points across the year. 	<p>Meeting with SLT member, parent and student. Contract agreed. Close monitoring for next 4 weeks and reviewed.</p>
STAGE B	<ul style="list-style-type: none"> Stage A more than twice in one year. Sent to Reset 3 times in one term. 2 Fixed Term Exclusions. 	<p>Meeting with SLT member, parent and student. Contract agreed. Alternative provision or curriculum considered.</p>
STAGE C	<ul style="list-style-type: none"> Verbal abuse towards a member of staff. Significant sexual/racial harassment or intimidation Up to 5 days Fixed Term Exclusions. Malicious allegation against a member of staff including bringing the school into disrepute/casting aspersions about members of staff. 	<p>Meeting with SLT, parent and student. Contract agreed. Managed Move or Negotiated Transfer considered.</p>
STAGE D	<ul style="list-style-type: none"> Illegal activities on school site. Possession/use of offensive weapons. Malicious criminal damage. Continued open defiance and refusal to conform. 5 or more Fixed Term Exclusions. 	<p>Meet with SLT and governors representative. Placement Managed move possibility using local inclusion arrangements</p>
STAGE E	<p>Permanent Exclusion</p> <ul style="list-style-type: none"> Serious or actual threatened violence against other students and members of staff. Use of dangerous weapons. Sexual abuse. Serious malicious criminal damage. Supplying/possession of illegal drugs. Persistent and malicious disruptive behaviour. 	<p>Meet with SLT and governors representative. Placement following local arrangements. Notification of LA.</p>