

Fw: Admissions - Pegasus

Katherine Lee

Fri 15/12/2017 12:24

To: kate.east1@gmail.com <kate.east1@gmail.com>; Sara Goldhawk <Sara.Goldhawk@sgscol.ac.uk>;

Cc: Kevin Hamblin <Kevin.Hamblin@sgscol.ac.uk>; Lisa Day <lisa.day@sgscol.ac.uk>; Katherine Lee <Katherine.Lee@foresthigh.org.uk>;

Dear Kate

Further to our emails last night and recent conversation, just to confirm that following provision of the Funding Agreement, Pegasus Admissions Policy and DfE Guidance on Special School Admissions which has been reviewed by Eversheds, they have confirmed the following, in the context of this 'new scenario':

- Pegasus does require an admissions policy which must be placed on the website and sent to the Local Authority (to comply with Children's and Families Act requirements).
- Pegasus Admissions policy (as approved by Trust at Dec meeting) adheres to template guidance as provided by DfE and is considered appropriate to provide further information to parents.
- As Pegasus admits only ECHP Students, there is no requirement to formally consult or adhere to normal LA consultation timescales, as outlined in the Admissions Code. (Should the school, in the future, move to mixed admissions and 50% of students who did not receive a ECHP, the admissions code and consultation requirements would then apply and a hybrid admissions policy would be required).

The solicitor, advised that due to the 'newness' of this circumstance and no precedence, it may be worth contacting your DfE lead to clarify their understanding also in this respect.

You've confirmed that you will ensure that the approved policy is placed on the website, sent to LA and also circulated to Heads at other Special Schools to keep them in communication.

Many Thanks
Kind Regards
Kath Lee

Clerk to SGS Academy Trust and Forest High School Local Governing Body

A: Forest High School, Causeway Rd, Cinderford, Gloucestershire, GL14 2AZ

W: <http://www.foresthigh.org.uk/>

From: Katherine Lee

Sent: 14 December 2017 21:16

To: kate.east1@gmail.com

Subject: Query

Dear Kate

Please see below for you info. Lets see what they come back with.....Ill phone them tomorrow if I haven't heard anything by mid morning.

Kind Regards

Kath Lee

Clerk to SGS Academy Trust and Forest High School Local Governing Body

A: Forest High School, Causeway Rd, Cinderford, Gloucestershire, GL14 2AZ

W: <http://www.foresthigh.org.uk/>

From: Katherine Lee

Sent: 14 December 2017 21:13

To: academy@eversheds.com

Cc: Katherine Lee

Subject: URGENT - response required 14th Dec please

Dear Sir or Madam

I have just been made aware of an urgent requirement for clarification and guidance please.

Ive outlined below, but would be grateful if someone could call me to discuss and advise tomorrow (Friday) morning please. My apologies for the short notice of timescales for this request .

Ive attached our Funding Agreement, which specifically references Admissions in section 2.H, in case required to assist in response.

One of our constituent Schools is a Special Free School for children on the Autistic Spectrum. This School opened in September 2017 and has a Head Teacher who is new to role. The School has developed an Admissions Policy, which I have also attached in case of assistance.

I have reviewed the attached Special School Admissions guidance, which is slightly unclear in respect of Item 9 and the application of admissions criteria and believe that the School is subject to the Admissions Code, which references requirements to consultation in respect of any admission/PAN changes. The School is altering intake numbers for September 2018 due to current building/space considerations.

Please could you advise:

-Is an Admissions Policy as attached required in respect of this school (as referenced in point 2 & 3 of the Admissions guidance)

- Do all aspects of the Admissions Code apply to the School, specifically in respect of consultation requirements for changes in PAN/student numbers.
- If so, is the school required to consult in the same way a non special school would consult (ie website, letters to neighbouring schools, local authority etc). Specifically in respect of the consultations timescales (i.e 6 weeks before 31st January) as outlined in the Admissions Code.

You assistance is very much appreciated. I can be contacted by phone on 07813 993908 from 9.30am tomorrow and would be grateful if someone could give me call/email to let me know expected timescales. I look forward to hearing from you at your earliest convenience.

Many Thanks
Kind Regards
Kath Lee

Clerk to SGS Academy Trust and Forest High School Local Governing Body

A: Forest High School, Causeway Rd, Cinderford, Gloucestershire, GL14 2AZ

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