

18 March 2020

Dear Parents and Carers

By now you will probably all have heard the news from the Prime Minister that schools will be closing from Friday of this week.

We have been anticipating just such an eventuality so I would like to reassure you that plans are in place for students to be supported in their learning while at home. We will share all the relevant details in the next 48 hours and we will remain in regular contact throughout the shut-down period.

**The staff at the UTC are 100% committed to supporting students during this difficult time.**

You may have also picked up that examinations for students in years 11 and 13 are cancelled. At the moment, we have limited information about this and appreciate it must be a matter of great concern.

There is a lot we still don't know, but we are likely to receive a great deal of information from the Department for Education overnight and into tomorrow. Updates will be regularly shared and I would ask that you make use of the UTC website to find the latest news.

<https://academytrust.sgscol.ac.uk/news/sgs-berkeley-green-utc/covid-19-information>

Students will be invited to an assembly at 9 am when we will brief them and share our plans in more detail. Staff will be available throughout the day to discuss any concerns they might have.

Inevitably, we are going to be extremely busy for the next few hours and during tomorrow morning. I would politely ask therefore that if you have questions about any aspect of the closure, where possible you wait to read our updates. If you do need to get in touch with a query, please contact [office@berkeleygreenutc.org.uk](mailto:office@berkeleygreenutc.org.uk) with the word Question in the subject line. The leadership team can then address your questions later in the day.

However, if you have an urgent concern or some information you would like to share, please don't hesitate to email or phone the office.

From all of us at the UTC, we send you our very best wishes.

Louise

**Louise Davies**  
Headteacher