

28 September 2020

Dear Parents, Carers and Students

Home Learning during Self-Isolation

I trust that students arrived home safely today though I appreciate that the morning has probably been disorientating and even alarming for them and indeed for you. Our thoughts and good wishes go out to you all.

Going forwards, our over-riding considerations are:

- To ensure that everybody is kept safe and that we follow all official guidance to prevent the spread of Covid, and
- To communicate frequently so that you know what is happening and why
- To help students feel resilient and confident, knowing that there is a strong, determined staff team who will look after them through self-isolation and when they return

Keeping our students learning and engaged is crucial to their well-being. I am writing to let you know what our arrangements are for teaching during the period of self-isolation for students in years 10 and 11.

Please can we ask that you support us in ensuring that your child is sitting at a table and ready to learn between our normal timetabled hours of 9 – 4.20?

For parents of students in year 11, it is important to note that the details that follow are NOT the same as during lockdown so you/your child will need to read them carefully.

What will my timetable be?	We have not changed your current timetable. Your lessons will take place at the normal timetabled times.
How will I access my lessons?	From tomorrow (ie Tuesday 29 September) all lessons will be delivered in Teams. Students should log on and go to their Tutor Team at 9am tomorrow morning. (If there isn't a tutor team for them yet, it will be there by tomorrow!)
Will there be homework?	Yes. Staff will continue to set assignments and homework as usual. Please log on to Show My Homework (SMHW) every day to check what work has been set. If you can't access SMHW, contact office@berkeleygreenutc.org.uk for help.

<p>Do I need to have my camera on?</p>	<p>Please keep your camera <u>ON</u> during all Teams lessons unless your teacher directs you to turn it off. You will be able to blur out your background and so on.</p> <p>We will give you guidance during tutor time tomorrow on how to conduct yourself during online lessons.</p>
<p>What shall I wear?</p>	<p>We want to maintain a professional approach to learning throughout this self-isolation period so you should dress in the same way as you would at the UTC.</p>
<p>I have problems with technology or the internet at home – what should I do?</p>	<p>It is really important that we understand the needs of our students in respect of technology and the internet. Please complete this form (link below) and we will get in touch with you as soon as possible:</p> <p>https://forms.office.com/Pages/ResponsePage.aspx?id=SpSGECNsxU2zJZ7yTke0R5VCcpV--fREik9xmSYLP-FUNUFWSFE4MzhMUUIKRFdYMUNBTFExSFdPUI4u</p>
<p>Will ALL my lessons be happening?</p>	<p>Almost all your lessons will go ahead as planned. The exceptions may be:</p> <ul style="list-style-type: none"> - Private Study – you can use this time to work independently. You do not need to join a Team. Instead, you can decide which subject to work on. - PSHE – Please assume that these are happening but they may look a little different from usual... - PE – This is the most difficult subject to deliver remotely. Graham has his thinking cap on but, in the meantime, please use PE with Joe Wicks or any other online resources to help you get some exercise at home. - Project/Enrichment – Please use this time for additional private study and homework.
<p>I am feeling really anxious and stressed. Is there somebody I can talk to?</p>	<p>It is perfectly natural to have some worries when something like this is happening. Try to stay in touch with friends and class-mates where possible, and look after each other. We want to help too! Please contact the VIP team if you are feeling very anxious and they will be able to support you through this time and signpost you to useful sources of help.</p> <p>Contact details are:</p> <p>Kerry.Annett@berkeleygreenutc.org.uk</p> <p>Nicola.Cretney@berkeleygreenutc.org.uk</p> <p>Graham.Withers@berkeleygreenutc.org.uk</p>
<p>How can I contact teachers?</p>	<p>Students can contact their individual teachers via Teams. There is also a list of staff on our website with email details. Please do not hesitate to get in touch if you need any help or advice.</p>

When can I come back into the UTC?

I wrote home earlier today explaining that you need to be at home and self-isolating for 14 days. Please see that letter for guidance or email the office if you have not received it.

Finally, I'd like to remind students of **our professional values** at this time:

- We expect your conduct during online lessons to be respectful, polite, and inclusive.
- We expect you to attend all your lessons and arrive punctually, dressed appropriately.
- This way, you will develop independence and maturity.

If you need support and help, we are happy to provide it; just get in touch.

With very best wishes for your good health, and on behalf of the whole staff team

Louise

Louise Davies

Headteacher // [SGS Berkeley Green UTC](#)