

Job Description Leader of Mathematics

Job Title	Leader for Mathematics
Department	Academic Cog
Reporting to:	Key Stage Leaders
Main Purpose of the role	
<p>To plan, monitor and assess Mathematics across the school, in order to promote effective learning and teaching that has a positive impact upon pupil achievement and progress. To support colleagues to deliver high quality sequences of learning through effective and inclusive teaching that is suitable for children and young people with autism.</p> <p>To undertake the professional duties and responsibilities of a Teacher holding a Teaching and Learning Responsibility.</p>	
Key Tasks / responsibilities:	
<ul style="list-style-type: none"> • To uphold the school values: be safe; be kind; be respectful; be responsible • To ensure that all teachers' long, medium and short term plans for Mathematics, are compliant with the current National Curriculum, school and national policies and initiatives and are responsive to the school's development needs and current improvement/Ofsted action plans. • Ensure that basic skills for Mathematics are included in planning of other curriculum areas in teachers' cross curricular planning. • To support colleagues to deliver high quality sequences of learning through effective and inclusive teaching that is suitable for children and young people with autism. • To monitor the quality of teaching and learning in Mathematics, under the direction of the Headteacher, external consultants and other SLT members. • To be a member of the Extended Leadership Group and demonstrate and role model exemplary classroom practice and behaviours • To be a KS4 tutor lead and teach KS3 and KS4 mathematics lessons • To be prepared to teach a small amount of lessons outside of mathematics • To produce an action plan and report (and attend where required) to the Local School Board with regards to progress of Mathematics, against the School Improvement Plan, carrying out all identified actions and measuring the impact. • To support teachers by offering advice and ideas on teaching methods, classroom management and organisation. • To lead on a maths curriculum that inspires, challenges and supports children with autism • To keep own subject knowledge up to date through reading, relevant courses, internet research and liaising with other Mathematics subject leaders. • Be a strong advocate for change and champion school improvement. Convey a positive "can do" attitude, motivate and inspire staff and present a 'united front' to secure successful outcomes of school initiatives 	

Supporting Trust Goals and Values – all roles

In addition to the particular requirements and characteristics of individual roles, all people employed by SGS Academy Trust are expected to actively support the achievement of the Trust's goals and, at all times, both internally and externally, to behave in a manner consistent with the Trust's mission and values.

This means:

- Performing your role and delivering your service in a way that helps the Trust achieve its strategic objectives and annual development and improvement plans - taking account of available resources and national developments.
- Promoting the image of the Trust as one that is committed to the highest standards of delivery and service.
- Sharing the Trust's commitment to safeguarding and prioritising the welfare of children, young people and vulnerable adults and demonstrating it in your day to day work.
- Sharing and prioritising the effective implementation of the Trust's Equality and Diversity Policy.
- Promoting and implementing best practice in Health and Safety,

Level of Disclosure and Barring (DBS) disclosure required

Enhanced with barred list checks

Author and Date

Marie Cooper
21st March 2022

Job Evaluation (for HR Completion)

Score		Profile		Level	
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As the needs of the Trust change, so the above job profile, duties and location of the role within the Trust may be adjusted accordingly.

Where an employee indicates a disability, every effort will be made to make reasonable adjustments. If, however, a certain task proves to be unachievable, job redesign will be given full consideration.

Person Specification

Leader of Mathematics

Criteria	Essential	Desirable	Assessed by
Qualifications and attainments			
GCSE Maths and English grade C or above	✓		Application form
Qualified Teacher status	✓		Application form
Degree/PGCE or equivalent qualification	✓		Application form
Experience of leadership development programmes (NPQML/SL)		✓	Application form
Autism Awareness Qualification		✓	Application form
Ability to demonstrate a willingness to attend appropriate training and development (particularly regarding autism and SEMH needs)	✓	☐	Application form/interview
Experience and knowledge			
A thorough knowledge and understanding of the primary and/or secondary curriculum (with a willingness to train and learn about the other)	✓		Application form/interview
Experience of leading a curriculum area across the whole school (from KS1-4)	☐	✓	Application form/interview
Experience of leading training and INSET with examples of impact on learning		✓	Application form/interview
Ability to be a role model for best practice in all areas with examples of impact.	✓		Application form/interview

Criteria	Essential	Desirable	Assessed by
Experience of reporting to the Governing Body/LA or similar on key developments in their role		✓	Application form/interview
Experience in Safeguarding procedures including Child Protection	✓		Application form/interview
Experience in leading a team		✓	Application form/interview
Skills and abilities			
Ability to work as a leader and member of a team and in different partnerships	✓		Application form/interview
Excellent people skills – motivating, nurturing and challenging children (with autism and SEMH needs) and adults to achieve	✓	<input type="checkbox"/>	Application form/interview
Commitment to promote home-school partnerships	✓		Application form/interview
High expectations for pupils, using strategies to meet the personalised learning and emotional/sensory needs of every child	✓		Application form/interview
Experience of innovation and creativity in the curriculum	<input type="checkbox"/>	✓	Application form/interview
Approachable with excellent interpersonal skills	✓		Application form/interview
Ability to promote and develop positive relationships within and beyond the school	✓		Application form/interview
Essential Trust Attributes			
Initiative: Demonstrating the willingness and ability to use initiative – whether that means deciding on necessary action and following it through - or suggesting ways to work in a better way.	✓		Application form/ interview

Criteria	Essential	Desirable	Assessed by
Influencing skills: The ability to persuade others.	✓		Application form/ interview
Interpersonal Skills: The ability to communicate and interact with other people in a way that promotes cooperative relationships.	✓		Application form/ interview
Teamwork: The willingness and ability to collaborate and work closely with colleagues in a mutually supportive manner.	✓		Application form/ interview

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