

## Parent School Board member Election



October 2022

Dear Parent or Carer

We have a vacancy for a parent School Board member which we need to fill as soon as possible. Parent School Board members are elected by and from the parents and carers of children currently attending our school. They serve a four-year term of office and bring a very important and valued perspective to the work of the School Board.

SGS Berkeley Green UTC wants to work in partnership with parents and Parent School Board members play an important role on the School Board, which provides oversight of school activities, promotion of high standards and actively engages with Stakeholders and employers in the community to inform the understanding of the Board of Trustees and assist in their undertakings and accountability of governance responsibilities for the School.

The role of Parent School Board members will be important and their time, commitment and input will be highly valued as part of the School Board team. It is expected that members will make use of the various training opportunities available to them and play a full part in the varied work of the School Board. They will play a vital role in ensuring the School Board is aware of the views of parents and the local community.

Further information on the role of the School Board member, including a role description and eligibility criteria is available on the school website [Documents | The SGS Academy Trust \(sgscol.ac.uk\)](#) or can be requested direct from the Governance Officer to the Board via email: [Kath.Lee@sgscol.ac.uk](mailto:Kath.Lee@sgscol.ac.uk). If you are interested in becoming a School Board member, please contact the school office with your nomination (self-nomination is acceptable) or via email to the Governance Officer, which will need to be with the school/Governance Officer by 12.00 noon on Monday 14 November 2022.

If there are more nominations than vacancies, an election will be held and details on voting will be sent to you.

Yours sincerely

A handwritten signature in black ink that reads 'K. Lee'.

Kath Lee

SGS AT Governance Manager and Company Secretary

And Governance Officer for UTC LSB

**Berkeley Green UTC  
Election of Parent School Board members**

**Nomination Form**



Name:

Address:

The above-named has a child at the school, is willing to serve if elected and is hereby nominated to stand for election.

Nominated by (self-nomination is acceptable):

(name in capitals and address)

Signature of nominee:

Candidate's statement for inclusion on ballot paper (continue on separate sheet if necessary):

Completed nomination must be returned to the school by: 12.00 noon on Monday 14<sup>th</sup> November 2022.

**SGS Berkeley Green UTC**, Gloucestershire Science and Technology Park, Berkeley, GL13 9FB

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**SGS Academy Trust**, a limited company registered in England and Wales with number 9353480 and also an exempt charity, whose registered office is at Stratford Road, Stroud, Gloucestershire, GL5 4AH

